Bookkeeping & Financial Reporting

Accurate books, a rigorous monthly close and reports you can act on, for companies, groups and organisations of any size.

What we do

- Bookkeeping, data entry and bank reconciliations
- Rigorous monthly close
- Accounts payable, invoicing and expense management
- Monthly financial and management reports
- CPA support at year end

What you receive

- Up-to-date, reconciled books every month
- A monthly financial report pack
- Clear records ready for your accountant or auditor
- A named contact for questions
- Support in QuickBooks or SAP

How it works

Set up

Agree the chart of accounts, systems and monthly calendar.

Record

Post transactions and reconcile bank and supplier accounts.

Close

Complete the monthly close with checks and adjustments.

Report

Send the monthly reports and talk through the results.

Who it's for

- **Companies and groups**
- **Hotels and lodges**
- **NGOs and projects**

Why it matters

Reliable monthly numbers are the base for every decision, tax filing and audit that follows.

INDICATIVE FEE

Bookkeeping & accounting, per month

BZ$600 – 6,975

Financial reporting

Usually included in the retainer

Final fee confirmed in a written proposal.